

FINAL PROPOSED TEXT

underline indicates added or moved text

strikeout indicates deleted text

Title 15, Division 8, Chapter 1, Article 9
Section 8119, Appendix A is amended to read:

**California Prison Industry Authority (CALPIA)
Conflict of Interest Code**

Appendix A

Designated Positions - California Prison Industry Authority (CALPIA)

Designated Position (Statutory or Working Title).....Disclosure Category

Executive Offices

General Manager.....	1
General Counsel.....	1
<u>Attorney (All Levels).....</u>	<u>1</u>
Chief, External Affairs	1
Staff Counsel III (Supervisor / Specialist).....	1
Staff Counsel.....	1
Lead ISO Auditor.....	3, 8
Administrative Assistant II	8
Consultant(s)*	1

Administration Division

Assistant General Manager – Administration	1
Chief, Administrative Officer	1
Chief, Accounting Services	8
Accounting Administrator II	8
Accounting Administrator I (Supervisor / Specialist).....	8
Senior Accounting Officer (Supervisor)	8
Chief, Budget Bureau	8
Chief, Business Support Services.....	1
Contract and Procurement Manager.....	1
Contract Analyst (SSA and AGPA)	8
Business Service Officer	5, 6, 8
<u>Business Services Assistant</u>	<u>5, 6, 8</u>
Chief, Human Resources.....	3, 8
Manager, Staff Development	3, 8

Chief, Management Information Services	9
Data Processing Manager III	9
Data Processing Manager II	9
Data Processing Manager I	9
Senior Information System Analyst.....	9
Systems Software Specialist (Supervisory) (All Levels)	9
Systems Software Specialist (Technical) I and II	9

Fiscal Services Division

Chief Financial Officer	1
Chief, Budget Bureau	8
Chief, Accounting Services.....	8
Accounting Administrator II and III.....	8
Accounting Administrator I (Supervisor and Specialist)	8
Senior Accounting Officer (Supervisor and Specialist).....	8
Manager, Inventory Management Unit.....	8
Manager, ISO Quality Management Section.....	3, 8
Lead ISO Auditor	3, 8
Special Assistant to Chief Financial Officer	8

Marketing Division

Assistant General Manager – Marketing.....	1
Chief, Marketing Services.....	1
Products Management Specialist	8
Sales Manager	1

Operations Division

Assistant General Manager – Operations	1
Branch Manager	1
Prison Industry Industries Administrator.....	1
Prison Industry Industries Manager.....	1
Prison Industries Superintendent.....	2, 8, 10
Administrative Assistant to AGM – Operations	8
Industrial Warehouse and Distribution Manager	2, 8, 10
Industrial Warehouse and Distribution Supervisor	2, 7, 8
Construction Supervisor – I	4
Construction Supervisor – II	4
Construction Supervisor – III.....	1
Equipment Maintenance Supervisor I and II	2, 7, 8
Custodian Supervisor II and III.....	8
Associate Industrial Hygienist	8
Associate Product Engineer	8
SSM 1, Administrative Assistant to AGM – Operations.....	8

Industry Employment Program/Joint Venture

Prison Industries Administrator	1
Manager, Industry Employment Program	8

Prison Industry Board

Board Members** 1
Executive Officer** 1
Consultants(s)* 1

***Consultants:**

*Consultants and newly created designated positions shall be included in the list of designated positions and shall disclose financial interests pursuant to the broadest disclosure category in the CALPIA conflict-of-interest-code, subject to the following limitation:

The General Manager and/or Executive Officer of the Prison Industry Board may determine in writing that a particular consultant or newly created designated position, although in a “designated position” has been retained to perform a range of duties that is limited in scope, and ~~thus~~ therefore, is not required to fully comply with the disclosure requirements of this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of the disclosure requirements that apply to that consultant. The General Manager’s/Executive Officer’s determination is a public record and shall be retained for public inspection in the same manner and location as the CALPIA financial disclosure documents filed pursuant to this conflict-of-interest-code.

**Any person holding this position who is already filing a statement with full disclosure and statewide jurisdiction and that statement is forwarded to the Fair Political Practices Commission (FPPC) will not have to file an additional statement under the provisions of this conflict-of-interest-code.

Appendix B

Disclosure Categories - CALPIA

Disclosure Categories:

Category 1:

~~A designated position in this category must report investments, interests in real property, positions in business entities, and sources of income (including receipt of loans, gifts, and travel payments) from entities of the type that may provide services, supplies, materials, machinery or equipment of the type utilized by CALPIA.~~

A designated position in this category must report

- Interests in real property
- Investments, positions in business entities, and sources of income (including receipt of loans, gifts, and travel payments) from entities of the type that may provide services, supplies, materials, machinery or equipment of the type utilized by CALPIA.

Category 2:

A designated position in this category must report investments, positions in business entities, and sources of income (including receipt of loans, gifts, and travel payments) from entities of the type that may provide services, supplies, materials, machinery or equipment of the type utilized by CALPIA.

Category 3:

A designated position in this category must report investments, positions in business entities, and sources of income (including receipt of loans, gifts, and travel payments) from entities of the type that provide training services and/or consultant services in the field of training, as well as investments, positions in business entities, and sources of income, including gifts, loans, and travel payments, from unions, entities or individuals that provide labor specialists, and entities or individuals that provide human resources management and departmental employees.

Category 4:

A designated position in this category must report investments, business positions in business entities, and sources of income (including receipt of loans, gifts and travel payments) from entities of the type that:

- provide construction related services, supplies, materials, machinery or equipment. This includes, but is not limited to, entities that engage in architectural and engineering services, construction alteration, improvements and maintenance.
- engage in services and provide supplies that relate to land development, real property leasing and purchases.

Category 5:

A designated position in this category must report investments, positions in business entities, and sources of income (including receipt of loans, gifts, and travel payments) from entities of the type that sell, rent, or service office machines, copiers, and reproduction equipment.

Category 6:

A designated position in this category must report investments, positions in business entities, and sources of income (including receipt of loans, gifts, and travel payments) from entities of the type that sell, rent, service food and/or beverage vending machines, provide food and/or beverage vending machine services, including food and/or beverage product items offered for sale within vending machines.

Category 7:

A designated position in this category must report investments, positions in business entities, and sources of income, (including receipt of loans, gifts, and travel payments) from sources of the type that provide any of the following: graphic arts supplies, pressroom equipment, bindery equipment, trucking services, printing and machinery equipment, film projection, or any other paper or printing supplies.

Category 8:

A designated position in this category must report investments and business positions in business entities, and sources of income (including receipt of loans, gifts, and travel payments) from entities of the type that provide services, materials, or supplies for which the employee's division, office, branch or section has purchasing authority.

Category 9:

A designated position in this category must report investments and business positions in business entities, and sources of income (including receipt of gifts, loans, and travel payments) from information technology and telecommunications sources, including computer hardware or software companies, computer consultant services, training, data processing firms, telecommunications or security equipment and media services.

Category 10:

A designated position in this category must report investments, business positions in business entities, and sources of income (including receipt of gifts, loans, and travel payments) from entities of the type that submit bids to, or contract with, CALPIA to provide to, or purchase from CALPIA: products, services, equipment or machinery, agricultural services, products, including bi-products, veterinary supplies and veterinary services, including consulting services.

This is the last page of the conflict of interest code for the **Prison Industry Authority**.



CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the **Prison Industry Authority** was approved on 9/9/2015.

A handwritten signature in blue ink, appearing to read "B. Lau", written over a horizontal line.

Brian G. Lau

Senior Commission Counsel

Fair Political Practices Commission

Pursuant to Government Code Section 11346.2:

Secretary of State Filing Date:

Effective: