CALPIA
Quality Products • Changed Lives • A Safer California

Print Form

For CALPIA Use only

General State Agency Exemption Request Form

Use this form to request an exemption in order to buy a Catagory of Products from a source other than CALPIA. This form does not apply to California Department of Corrections (CDCR) facilities or Modular Systems Furniture orders. CALPIA exemption letters must be maintained in the departments file as proof of exemption approval. To expedite your request, please provide all information below.

Department:	Approval required by either a Procurement and contracting Officer (PCO) or Designee:

Department Contact Information

Contact Name:	Street Address:
Telephone:	
Fax:	Mailing Address:
E-Mail :	

Vendor Information

Vendor Name:

Vendor Address:

Purchase Order Total	Purchase Order Number	Quantity for each line item requested	Requested Delivery Date

Provide a description of the items requested in this exemption request including all goods and/or services the contractor will provide:
(Attach additional information if necessary (i.e., catalog photocopy)

Justification for Exemption Request: (To expedite your request, please provide a detailed explanation of the reason for your request.)

Required Approvals

Procurement Contracting Officer (PCO) or designee: Signature/Date	California Prison Industry Authority Sales Manager or designee: ☐ Approved ☐ Denied Signature/Date

Note: CDCR Customers please use form SAL-F010

Remit Completed form to: California Prison Industry Authority
Sales Showroom
560 East Natoma Street
Folsom, CA 95630
Fax (916) 322-1184

Print Form